

BURKE-GILMAN TRAIL MISSING LINK Design Advisory Committee - Agenda



Seattle
Department of
Transportation

May 4, 2017

Meeting Location: Brown Bear – 3977 Leary Way NW, Seattle, WA 98107

Meeting Time/Date: May 4, 2017, 2:00 – 3:30 p.m.

Meeting Purpose:

- Convene Design Advisory Committee
- Revisit and revise charter, expectations, membership, workplan and meeting time/ dates/ frequency
- Meet new project team members

Agenda

Time	Item	Description and Desired Outcomes	Lead
2:00 – 2:20 p.m.	Introductions	<ul style="list-style-type: none"> • Introductions of Design Advisory Committee (DAC) members and Seattle Department of Transportation (SDOT) and consultant team members • Expectations for the meeting & the DAC • Brief update on securing independent subject matter expert <p>Desired Outcome: Meet each other and understand expectations</p>	<p>Penny Mabie, Facilitator, EnviroIssues</p> <p>Louisa Galassini, Project Manager, Seattle Department of Transportation</p>
2:20 – 2:45 p.m.	Revise Charter	<ul style="list-style-type: none"> • Review proposed changes to charter • Discuss draft and potential revisions <p>Desired Outcome: Understand DAC’s thoughts and concerns about charter in order to revise for future adoption</p>	Penny Mabie, Facilitator
2:45 – 3:00 p.m.	Membership	<ul style="list-style-type: none"> • Review proposed expanded membership • Discuss seats and individuals to fill seats <p>Desired Outcome: SDOT has DAC support to fill additional seats and any additional DAC suggestions for individuals</p>	Penny Mabie, Facilitator
3:00 – 3:25 p.m.	Meeting Dates/Times	<ul style="list-style-type: none"> • Revisit meeting times and lengths with new proposed members and community interest in mind • Review workplan and meeting schedule <p>Desired Outcome: Proposal for revised meeting days and time of day</p>	<p>Penny Mabie, Facilitator</p> <p>Louisa Galassini, Project Manager</p>
3:25 – 3:30 p.m.	Wrap Up	<ul style="list-style-type: none"> • Review action items and commitments • Next steps <p>Desired Outcome: All leave with a clear understanding of upcoming activities and commitments</p>	Penny Mabie, Facilitator